



RESERVOIR WEST PRIMARY SCHOOL

ENROLMENT POLICY 2024

Victorian government schools are not required to have local enrolment policies unless they are schools with specific enrolment criteria, including specific purpose or specialist schools.

All other Victorian government schools must place a link to the Department's [Placement Policy](#) and the [Find My School website](#) on their school website. Sample wording for this is available on the Department's Enrolment Policy and Guidance at: [Designated neighbourhood schools - school zones](#).

The reason why most Victorian government schools are not required to have local enrolment policies is because they are required to follow the Department's [Enrolment Policy](#) on the Department's Policy and Advisory Library (PAL). The Department and the VRQA have agreed through an MOU that Victorian government schools (other than specific purpose of specialist schools) do not need their own local enrolment policy but instead may refer to the publicly available Department Enrolment Policy on PAL.

All schools are required to keep an enrolment register that is accurate and up-to-date (ie enrolment data in CASES21).

Our school zone is available on findmyschool.vic.gov.au which hosts the most up-to-date information on school zones in Victoria.

Students residing within our school zone are guaranteed a place at our school, which is determined on the basis of your permanent residential address.

Our school manages enrolments using the [Placement Policy](#) to ensure that students have access to their designated neighbourhood school and may enrol at another school, if there are available places.

Reservoir West Primary School has an enrolment ceiling of 625 students and currently has places available.